# **TOWN OF HANCOCK, VT**

# P.O.BOX #100 HANCOCK, VT 05748

TELEPHONE# (802)-767-3660

**PROSPECTUS FOR**

# **1000 cubic yards of 3/4" Road Sand Delivered to the Town of Hancock sand pile**

**Insurance Requirements:** The Town of Hancock requires that all Contractors or Persons working for the Town of Hancock carry a General Liability Policy of no less than One Million Dollars ($1,000,000.00) with the Town of Hancock being an additional insured. In addition any Contractor or Persons working for the Town of Hancock who has Employees must provide the Town of Hancock with proof of Worker's Compensation Insurance that meets all State and Federal Statutes. Insurance Certificates must be on file with the Hancock Town Clerk before any work is performed.

**Additional Requirement:** Any truck or piece of equipment operating on any town road in the Town of Hancock must obtain an overweight permit, these are not State issued permits they are issued by the Town of Hancock for permission to exceed the 24,000 pound weight limit. The Town of Hancock may have additional restrictions on some roads with regards to weight limits.

**Contractor's Responsibilities:** Furnish all equipment, insurances, labor, knowledge and materials.(See Materials list below) necessary to complete the project described here in within the time frame allowed.

**Materials:** Contractor will supply 1000 cubic yards of 3/4" road sand. Sand will be free of all organic material, including clay or soils. A sample of the sand will be provided with bid when submitted.

**Town of Hancock's Responsibilities**: Direction so the herein described project can be completed in the time frame allowed. The Town of Hancock will make one payment 30 days from completion and final inspection and approval given by Road Commissioner. The Town of Hancock will hire a loader with operator to pile the Sand.

**Description of Work**:

1. **Post signage on Route 100** at the South and North end of sand pile entrance. This signage will be put up and taken down daily on the days sand is being hauled.
2. **There are no facilities** at the sand pile location if one is needed it will be at the expense of the contractor.
3. **Supply and deliver to the Town of Hancock** 1000 cubic yards of 3/4” Road Sand.
4. **Extras:**
	1. The materials listed are estimates only and may require additional amounts in this event, prior approval will be obtained from the Hancock Road Commissioner.
	2. The time frame for this project is dependent upon the weather, if an extension is needed, prior approval must also be obtained from the Road Commissioner.

**Resolution of Disputes:** The Town of Hancock and the Contractor agree to hire an independent Arbitrator to settle any and all disputes should the need arise. The expense of the Arbitrator will be shared by both parties equally.

**Project Completion Date:** Must be completed and billed by September 1, 2019.

**Bids to be received at the Hancock Town Offices by**: ***3 pm, July 30th, 2019***

**Email address**: townclerk@hancockvt.org Phone: 802-767-3660

**Mailing address**: PO Box 100, Hancock, VT 05748

**Physical address**: 1027 VT Route 100, Hancock, VT 05748
 (Call before coming to check Town Office hours)

**Bid Opening:** ***6:30 pm, Tuesday, August 6th, 2019***

This project will be overseen by the Hancock Road Commissioner, and all inquiries are to be directed to him, if the Road Commissioner is not available, you may direct your inquires to the Hancock Select Board Chair

**Road Commissioner – James Leno –** **multiman@myfairpoint.net**

**Hancock Select Board Chair – Monica Collins –** **collins.monica@gmail.com**

*The Town of Hancock reserves the right to reject any and all bids.*

By order of the Hancock Select Board this 2nd day of July, 2019.

/s/ Monica Collins, Chair