# **TOWN OF HANCOCK, VT**

# P.O.BOX #100 HANCOCK, VT 05748

TELEPHONE# (802)-767-3660

**PROSPECTUS FOR**

# **500 cubic yards of 3/4" Road Sand Delivered to the Town of Hancock sand pile**

**Insurance Requirements:** The Town of Hancock requires that all Contractors or Persons working for the Town of Hancock carry a General Liability Policy of no less than One Million Dollars ($1,000,000.00) with the Town of Hancock being an additional insured. In addition, any Contractor or Persons working for the Town of Hancock who has Employees must provide the Town of Hancock with proof of Worker's Compensation Insurance that meets all State and Federal Statutes. Insurance Certificates must be on file with the Hancock Town Clerk before any work is performed.

**Additional Requirement:** Any truck or piece of equipment operating on any town road in the Town of Hancock must obtain an overweight permit, these are not State issued permits they are issued by the Town of Hancock for permission to exceed the 24,000 pound weight limit. The Town of Hancock may have additional restrictions on some roads with regards to weight limits.

**Contractor's Responsibilities:** Furnish all equipment, insurances, labor, knowledge and materials. (See Materials list below) necessary to complete the project described here in within the time frame allowed. Contractor to deliver and dump sand via dump truck.

**Materials:** Contractor will supply 500 cubic yards of 3/4" road sand. Sand will be free of all organic material, including clay or soils. A final inspection and approval of material delivered is required before payment can be made to the contractor.

**Town of Hancock's Responsibilities**: Direction so the herein described project can be completed in the time frame allowed. The Town of Hancock will make one payment 30 days from completion and final inspection and approval given by Road Commissioner. The Town of Hancock is responsible for creating and maintaining the Sand pile. The Town of Hancock will hire a loader with operator to pile the Sand that has been delivered by the Contractor.

**Description of Work**:

1. **Post safety signage and provide necessary traffic control on RT100** at the South and North end of sand pile entrance. This signage will be put up and taken down daily on the days sand is being hauled.
2. **There are no sanitary facilities** at the sand pile location if one is needed it will be at the expense of the contractor.
3. **Supply and deliver to the Town of Hancock** 500 cubic yards of 3/4” Road Sand. Contractor is to deposit sand from dump truck in a location directed by the Road Commissioner.
4. **Extras:**
   1. The time frame for this project is dependent upon the weather, if an extension is needed, prior approval must also be obtained from the Road Commissioner. If the project can not be completed by October 15th, an extension may be granted at the discretion of the Road Commissioner.

**Resolution of Disputes:** The Town of Hancock and the Contractor agree to hire an independent Arbitrator to settle any and all disputes should the need arise. The expense of the Arbitrator will be shared by both parties equally.

**Project Completion Date:** Must be completed and billed by October 15, 2023.

**Bids to be received at the Hancock Town Offices by**: ***2 pm, July 18, 2023***

**Email address**: [townclerk@hancockvt.org](mailto:townclerk@hancockvt.org) Phone: 802-767-3660

**Mailing address**: PO Box 100, Hancock, VT 05748

**Physical address**: 1027 VT Route 100, Hancock, VT 05748   
 (Call before coming to check Town Office hours)

**Bid Opening:** ***6:00 pm, Tuesday, July 18th, 2023***

This project will be overseen by the Hancock Road Commissioner, and all inquiries are to be directed to him, if the Road Commissioner is not available, you may direct inquires to the Hancock Select Board Chair.

**Road Commissioner – Dan Perera –** [**dan@enigmamuseum.com**](mailto:dan@enigmamuseum.com) **/ 802-767-4851**

**Hancock Select Board Chair – Scott Gillette – hancockvtselectboard@gmail.com**

*The Town of Hancock reserves the right to reject any and all bids.*

By order of the Hancock Select Board this 6th day of June, 2023.

**BID AND SIGNATURE SHEET FOR HANCOCK ROAD PROJECTS**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SUBMITTS THE FOLLOWING BID BASED ON THE

PROSPECTUS PROVIDED BY THE TOWN OF HANCOCK. IT IS FUTHER UNDERSTOOD THAT BY SUBMITTING THIS BID I/WE AGREE TO ALL THE TERMS DESCRIBED HEREIN. IT IS FURTHERMORE UNDERSTOOD THAT CONSTRUCTION PROJECTS HAVE MANY VARIABLES AND EXTRAS AND CHANGES MAY BE MADE AS THE PROJECT PROCEEDS. WE AGREE TO WORK WITH THE TOWN OF HANCOCK ON ALL CHANGES. WE FURTHER AGREE THAT ALL CHANGES WILL BE AGREED TO IN WRITING BEFORE ANY WORK IS TO PROCEED.

BID SUBMITTED:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

500 cubic yards of 3/4” Road Sand – Delivered - 2023

SIGNATURES OF COMPANYS AUTHORIZED AGENTS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Company address, contact name and phone number:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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THE TOWN OF HANCOCK HEREBY ACCEPTS THE BID SUBMITTED BY:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ON \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ THE HANCOCK SELECT

BOARD AGREES TO THE TERMS STATED WITHIN THIS PROSPECTUS AND FURTHER AGREES

THAT THE ABOVE NAMED COMPANY MAY BEGIN WORK AS STATED WITHIN.

HANCOCK SELECT BOARD: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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DATED:\_\_\_\_\_\_\_\_\_\_\_\_\_\_